

**CITY OF NEWARK
DELAWARE
COUNCIL AGENDA
ORGANIZATIONAL MEETING**

**April 20, 2010 – 7:30P.M.
(Charter – Section 309)**

1. **CERTIFICATION BY ELECTION BOARD OF MAYOR & COUNCIL MEMBERS**
2. **OATH OF OFFICE GIVEN TO MAYOR & COUNCIL MEMBERS**
(Charter – Section 1102)
3. **ELECTION OF DEPUTY MAYOR** (Charter – Section 310)
4. **ELECTION OF OFFICERS** (See Addendum)

City Treasurer (One Year Term) – By Election (Charter – Section 702.2, at Organizational Meeting or until successor shall have been duly elected and qualified)
5. **BOARD APPOINTMENTS** (See Addendum)

Board of Building Appeals - 1 Appointment – Five-Year Term
(City Code, Chapter 7; International Building Code)

Board of Sidewalk Appeals - 3 Appointments – Two-Year Term
(City Code, Section 26-27)
6. **RULES OF PROCEDURE** (Charter – Section 311)

Resolution No. 10 -__: Rules of Procedure (Presented)
7. **ADJOURNMENT OF ORGANIZATION MEETING**

ADDENDUM

RE: **AGENDA ITEM #4**

The following officer presently serving whose term expires is:

City Treasurer Patricia M. Fogg

RE: **AGENDA ITEM #5**

The following Board members whose terms expire are:

BOARD OF BUILDING APPEALS - 1 Appointment – Five-Year Term

Terrance Haskins*

BOARD OF SIDEWALK APPEALS - 3 Appointments – Two-Year Term

Robert Cronin*
Charles G. Maas*
Paul Sammelwitz*

*Have been contacted and willing to serve another term.



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March 22, 2010

Mayor and City Council
City of Newark
Newark, DE 19711

Honorable Mayor and Members of City Council:

There being only one candidate for the office of Mayor and Council Member in Election Districts Three, Five and Six on behalf of the Election Board of the City of Newark, we hereby declare the following candidate elected for a three-year term and the following candidates elected for a two-year term; said candidates are entitled to assume office without formal election pursuant to Section 10-19 of the Code of the City of Newark, and 15 Del.C. Section 7555(j):

Vance A. Funk, III
Douglas F. Tuttle
Ezra J. Temko
A. Stuart Markham

Mayor
Council Member, District Three
Council Member, District Five
Council Member, District Six.

Respectfully submitted,

Samuel W. Burns, President
Election Board of the City
of Newark

/pmf

**CITY OF NEWARK
DELAWARE**

RESOLUTION NO. 10-___

AMENDED RULES OF PROCEDURE

WHEREAS, Section 309 and 311 of the Charter of the City of Newark gives to the Council of the City of Newark the right to determine meeting dates of Council, its own rules of procedure, and order of business;

NOW, THEREFORE, BE IT RESOLVED, that the meetings of Council shall commence at 7:00 p.m., unless otherwise specified, and the regular meetings of Council shall be held on the second and fourth Mondays, with special meetings to be held on alternate Mondays, if required; provided, however, that if a city holiday falls on a regularly scheduled Council Meeting night, said meeting shall be held the following night (Tuesday); and

BE IT FURTHER RESOLVED, that the order of business for each regular meeting of the Council of the City of Newark shall be as follows:

1. SILENT MEDITATION & PLEDGE OF ALLEGIANCE
2. ITEMS NOT ON PUBLISHED AGENDA:
 - A. Public (5 minutes per speaker)
 - B. University
 - (1) Administration
 - (2) Student Body Representative
 - C. Council Members
3. APPROVAL OF CONSENT AGENDA

(The following items may be placed on a Consent Agenda: Council Minutes and Planning Commission Minutes; Appointments/Resignations – Boards, Committees, Commissions; Alderman's Report; 1st Reading of Proposed Bills; Reports provided for Council Information Only; and Correspondence Requiring No Action.)

Any Council Member may request that an item be removed from the Consent Agenda. Such items will be discussed and considered separately immediately following the approval of the Consent Agenda.)

4. ITEMS NOT FINISHED AT PREVIOUS MEETING
5. FINANCIAL STATEMENT
6. RECOMMENDATIONS ON CONTRACTS & BIDS
7. ORDINANCES FOR SECOND READING & PUBLIC HEARING
8. RECOMMENDATIONS FROM THE PLANNING COMMISSION/DEPARTMENT

9. ITEMS SUBMITTED FOR PUBLISHED AGENDA:

- A. Council Members
- B. Others

10. SPECIAL DEPARTMENTAL REPORTS

- A. Special Reports from Manager & Staff

A. The agenda for regular Council meetings is to be delivered to the members of Council at least seven days before the date of the meeting, and no change will be made without a majority vote of all members of City Council present.

B. All Council Members shall be notified in writing of special Council meetings at least three days prior to the meeting, and in those cases which, in the opinion of the Mayor, the City Manager, or by written request of three members of Council, constitute an emergency, and wherever practicable, upon no less than an eight-hour notice to each member.

Cancellation of a regular, special, or emergency meeting shall be at the discretion of the mayor, or, in the case of a meeting that has been called at the request of three or more council members, at the discretion of those council members, as circumstances may require. In any case, as much notice of said cancellation as is practical shall be given through the City Secretary's Office to the media and shall be posted on the City's web site.

C. Summary minutes shall be kept of all regular and special Council meetings, including the language of and votes upon all motions. Audio recordings shall record the business transacted at regular and special Council meetings and workshop sessions only and shall be stored for future reference according to the approved Record Retention Schedule for the City of Newark. A summary shall be prepared of all executive session meetings by the City Secretary and kept in a binder under the custody, control, and supervision of the City Secretary. If the City Secretary is not present at an executive session, the Mayor, or a designee of the Mayor, shall prepare a summary of the discussions conducted at such session.

D. In those matters not covered by this resolution, and where not in conflict with the Laws of Delaware or the Ordinances of the City of Newark, Robert's Rules of Order shall be the parliamentary authority.

RESOLVED at a Regularly Scheduled Meeting of Council on _____, 2010.

Vote: _____ to _____.

Mayor

Attest:

City Secretary