

**CITY OF NEWARK  
DELAWARE**

**COUNCIL MEETING MINUTES**

**January 28, 2013**

Those present at 7:00 pm:

Presiding: Mayor Vance A. Funk, III  
District 1, Mark Morehead  
District 2, Jerry Clifton  
District 3, Doug Tuttle  
District 4, David J. Athey  
District 5, Luke Chapman  
District 6, A. Stuart Markham

Staff Members: City Manager Carol Houck  
City Secretary Patricia Fogg  
City Solicitor Bruce Herron  
Electric Director Rick Vitelli  
Interim Finance Director Wilma Garriz  
P&D Director Maureen Feeney Roser  
Assistant to the City Manager Charlie Zusag  
Deputy City Manager Andrew Haines

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1. The regular Council meeting began with a moment of silent meditation and pledge to the flag.

2. MOTION BY MR. CLIFTON, SECONDED BY MR. ATHEY: THAT ITEM 3-C, RECOMMENDATION TO AMEND THE INVESTMENT POLICY STATEMENT FOR THE CITY'S PENSION PLAN, BE ADDED TO THE AGENDA.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

3. **1. ITEMS NOT ON PUBLISHED AGENDA**

A. Public

**03:55**

Amy Roe, a Newark resident, asked to offer comments on the DEMEC – Review and Approval of Renewable Energy Plan which was not listed for public comment. Council agreed to open this item to the public under Item #10.

4. **1-B. UNIVERSITY**

1. **Administration** – There were no comments forthcoming.

5. **1-B-2. STUDENT BODY REPRESENTATIVE**

**05:01**

Jessica Graham, UD Graduate Student Senate representative, said she was exploring Main Street and looking into new media options to engage the student body in municipal affairs.

6. **1-C. COUNCIL MEMBERS**

**06:00**

**Mr. Athey**

- Mr. Athey reported that he and Mr. Tuttle would host a community meeting on February 6 at 7 pm in the Council Chamber regarding the possible construction of a WAWA store at the Park and Shop shopping center opposite the Municipal Building on South Main Street.

**7. Mr. Markham**

- Mr. Markham reported there were nine bids on the solar project.
- Mr. Markham welcomed Deputy City Manager Andrew Haines.
- Mr. Markham reported on a meeting held at the Hunt at Louviers regarding retrofit basins. A follow up meeting was planned to address community concerns. Mr. Markham pointed out that the public did not have the opportunity to provide input on projects involving public land before plans were finalized and thought it would be helpful to solicit input up front.

**8. Mr. Clifton**

- Mr. Clifton welcomed Mr. Haines and looked forward to working with him.

**9. 2. APPROVAL OF CONSENT AGENDA**

**08:53**

- A. Approval of Regular Council Meeting Minutes – January 14, 2013
- B. Receipt of Alderman’s Report – January 17, 2013
- C. Reappointment of Memorial Day Committee
- D. **First Reading – Bill 13-02** – An Ordinance Amending the Zoning Map of the City of Newark, Delaware, By Rezoning from AC (Adult Community) to RM (Garden Apartments) 7.65 Acres in the Village of Twin Lakes Community Located on the East Side of Elkton Road Between the Newark Interchange Business Park, Otts Chapel Road, and the Northeast Corridor Railroad Right of Way – **Second Reading – February 25, 2013**

Ms. Fogg read the Consent agenda in its entirety.

MOTION BY MR. CLIFTON, SECONDED BY MR. ATHEY: THAT THE CONSENT AGENDA BE APPROVED AS SUBMITTED.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

**10. 3. ITEMS NOT FINISHED AT PREVIOUS MEETING:**

- A. DEMEC – Review and Approval of Renewable Energy Plan

**09:55**

MOTION BY MR. ATHEY, SECONDED BY MR. MARKHAM: TO LIFT ITEM 3-A FROM THE TABLE.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

Ms. Houck reported that DEMEC provided additional information as requested by Council at the last meeting, and Patrick McCullar, President of DEMEC, was in attendance to answer questions.

The Chair opened the discussion to the public.

Amy Roe, a Newark resident, had questions about the supplemented plan. According to the plan, DEMEC intended to help stranded customers in the City’s service

territory by offering them long-terms contracts on their SREC production. She outlined the SRECs Newark will take from stranded customers: 2013-2014 – 0; 2014 – 43 or 2.33% of Newark’s SRECs; 2015 – 43 or 1.84%; 2016 – 42 or 1.43%; 2017 – 42 or 1.18%. Ms. Roe did not think those amounts represented a genuine effort to alleviate stranded customers and encouraged Council to revisit the plan.

Ms. Roe explained that in the plan the schedule was applied to all eligible kilowatt hour sales. However, all Newark customers with a peak demand of 1,500 kilowatts were excluded from the renewable portfolio standard. This meant that instead of meeting 10% renewable energy in 2013, the City would only meet about 5% because of the large number of industrial customers. Ms. Roe questioned whether UD was considered an industrial customer and whether they were opting out of the renewable portfolio standard.

Ms. Houck advised there were three customers that met the 1,500 peak – Rohm and Haas, Composites Inc. and the University of Delaware. She added that the University had demonstrated its commitment to sustainability.

In regard to the stranded customers, Mr. McCullar said the plan included offering long-term contracts to every stranded residential or small solar system in DEMEC’s nine service territories. The reason the number was so small was because the combined annual output of those small systems did not add up to a very large number. These 43 were the systems identified within the City that were stranded or lacking a long-term contract. DEMEC will be reaching out to them upon the plan’s approval to offer a 20-year contract for all the output of their system at a competitive market rate. Thus they will have the opportunity to recoup their investment. Mr. McCullar said this was a way to acquire RECs to meet compliance obligations and help the community members who have made substantial investments.

Jessica Graham, UD Graduate Student Government representative, pursued Ms. Roe’s question regarding whether the University must be exempted or whether they had leeway to opt in or opt out of the renewable portfolio. Ms. Houck explained that if the University wanted to buy additional renewable energy they could do so.

Regarding the stranded RECs, Ms. Roe asked whether the long term 20-year contract would be offered to someone currently contracting for a solar system. She clarified for Ms. Graham that at the Public Service Commission level the decision to opt in or opt out was made by the customer and in Delaware 10 industrial customers were opting out at this time. Ms. Roe believed the policy decision to exempt the University could have ramifications for the community as a whole and should be carefully thought about.

There being no further comments forthcoming, the discussion was returned to the table.

MOTION BY MR. CLIFTON, SECONDED BY MR. ATHEY: THAT THE DEMEC RENEWABLE PORTFOLIO STANDARD PLAN DATED JANUARY 1, 2013 BE APPROVED.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

**11. 3-B. REQUEST OF SOUTH POND PROPERTIES LLC PROSPECT A SERIES FOR THE MINOR SUBDIVISION OF 29-35 PROSPECT AVENUE IN ORDER TO CONSTRUCT TWO THREE-STORY TWIN (DUPLEX) BUILDINGS AND ASSOCIATED PARKING AND ACCESS WAYS**

**25:11**

MOTION BY MR. CLIFTON, SECONDED BY MR. MOREHEAD: TO LIFT ITEM 3-B FROM THE TABLE.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

Shawn Tucker, Esq., represented Jim Lisa of South Pond Properties and was accompanied by Mark Ziegler, Professional Engineer. Mr. Tucker provided a thumbnail sketch of the project and referred to visuals.

The property was approximately .3612 acres and was currently zoned RD. This subdivision plan took two larger lots and subdivided those into four lots. The applicant appeared before the Board of Adjustment in August, and the Board unanimously approved the required variances. The Planning Department recommended approval of the plan. There would be two semi-detached units in each structure, and off-street parking would be provided. Mr. Tucker confirmed that the composition of the front of the building was a combination of a stone façade and architectural siding.

In reply to Mr. Clifton's question regarding the occupancy, Mr. Tucker said Code permitted three bedrooms per use, and they were providing a total of 12 spaces internally.

Mr. Morehead asked the reason for subdividing the project into four separate lots. Mr. Tucker reported this would provide greater density which was consistent with other homes in the area.

Mr. Markham asked whether any parking spaces were lost along the road. According to Mr. Ziegler there was an existing curb cut to the left side of the lot facing the property which was being relocated, so no off-street parking was lost.

The Chair opened the discussion to the public. There being no comments forthcoming, the discussion was returned to the table.

MOTION BY MR. MOREHEAD, SECONDED BY MR. CLIFTON: THAT THE MINOR SUBDIVISION BE APPROVED AS SUBMITTED.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

**(RESOLUTION NO. 13-C)**

**12. 3-C. RECOMMENDATION TO AMEND THE INVESTMENT POLICY STATEMENT FOR THE CITY'S PENSION PLAN**

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**34:01**

MOTION BY MR. ATHEY, SECONDED BY MR. CLIFTON: THAT ITEM 3-C BE LIFTED FROM THE TABLE.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

Mr. Zusag said a recommendation was brought forward in September from Russell Investment to amend the Investment Policy Statement to replace the current benchmarks for international equities in the Pension Plan. At that time Council requested that a representative from Russell attend a future meeting to answer questions. He introduced M.J. Candioto, Account Representative for Russell Investment Group, who would answer questions regarding changes to the benchmarks.

Mr. Clifton asked what percentage of the City's investment portfolio would be in global stocks and whether these would be in Pacific Rim or European large

corporations. Ms. Candioto explained the proposed change did not affect the percentage of the City's portfolio that was in non-U.S. securities. Global for the City involved a fund developed ex-US which included the entire developed world minus the US for which there were domestic funds and some exposure to emerging markets which would be from economies such as China, Brazil, etc. None of the allocations to those asset classes would change with the benchmark changes. The third world allocation was less than 15% according to Mr. Zusag.

Mr. Athey expressed reservations about having Russell manage the portfolio while using their index and it seemed preferable to him to use a third party index.

Ms. Candioto explained the model by which Russell invests the City's money. The foundation of their investment business was based on doing research of other money managers. When constructing a fund for the City (whether a U.S. fund or a global equity or non-U.S. equity fund) they go out and hire a group of managers to manage the money for purposes of diversification and being able to hire and fire managers. The reason Russell went into the index business was back in the 1970's they were doing due diligence and manager research on U.S. equity managers, and the only benchmark available in that space was the S&P 500 which is a large cap U.S. index. Meanwhile, Russell was trying to do manager research with manager's that manage small and mid-cap money. The large cap benchmark was not a good measure of how those managers managed money, so Russell developed a better index (Russell 2000 and Russell 1000.) About 10 years ago as research continued to develop in the global space Russell started running into similar problems. They decided to launch global indexes to take the best snapshot of the market and end up with 98% of the investible space as a result.

Ms. Candioto reported that Russell currently had 70% of U.S. institutional assets benchmarked to their U.S. indexes. Considerably less was benchmarked to their global indexes due to the fact that they had only been available for five years. Similarly, when they first launched the Russell 2000 no one used that; everyone used the S&P 500 but about 40 plans in the U.S. alone this year changed their policy benchmarks to the Russell global. In addition, a number of money managers were now managing their global money against the Russell global indexes as opposed to the other large competitors.

MOTION BY MR. ATHEY, SECONDED BY MR. TUTTLE: THAT THE RECOMMENDATION TO AMEND THE INVESTMENT POLICY STATEMENT FOR THE CITY'S PENSION PLAN BE APPROVED.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

13. **4. FINANCIAL STATEMENT:** *None*

14. **5. RECOMMENDATIONS ON CONTRACTS & BIDS:**

A. Request for Approval to Execute University of Delaware Electric Contract

**43:18**

Ms. Houck presented the Electric Service Agreement which she said represented many years of effort and negotiation on the part of the University and the City. During the process City staff had the support of Black and Veatch, DEMEC and attorney Dave Swayze.

In the recommendation Ms. Houck pointed out key aspects of the Agreement.

City of Newark

- Certainty of a 15-year agreement and stable and growing revenue stream
- Retained the ability to raise rates if required in the future
- Additional \$300,000 was added to the current subvention payment from the University which goes directly to the General Fund

- Control over the size and the location of the meters – not all University meters qualified for Electric Service Agreement pricing – only the ones listed on Appendix B (or those qualifying after the fact) were included
- Minimum delivery charge was built in guaranteeing revenue of \$2.6 million annually
- A likelihood of increased demand based on current and future development

#### University of Delaware

- Rate stability with reductions in line with the rate study conducted in 2011
- Flexibility on how energy was procured and priced
- Approved up to 5 megawatts of self generation over the 15-year term
- Subvention increase credited to the delivery charge
- Margin increase constraints would not increase above 20%
- Rate increases capped at average system increase

It was therefore recommended that Council authorize the City Manager to enter into the agreement with the University effective February 1, 2013 in accordance with the Electric Service Agreement and Appendices A, B and C.

In regard to the subvention, it was Mr. Athey's understanding this was being taken off the electric side and put back into the General Fund. Ms. Houck said this was an additional \$300,000 going into the General Fund where it was needed.

Mr. Chapman asked for several clarifications. Ms. Houck explained the initial term of the agreement was 15 years, and there were opportunities for changes at the five year point. The 15-year period would allow the City to evaluate the impact of the changes and determine if there were better opportunities for UD and other electric customers while providing stability and revenue to run our operations.

Mr. Chapman questioned the resale of self-generated electricity from UD back to the City. Mr. McCullar advised the contract specifically limited the sale or use of energy from self generation to UD's own use or sale to the City of Newark Electric utility. State law allowed anybody with self generation to sell their excess power from that generation to the local utility, and that law was mirrored in the contract. Mr. McCullar said the University had the flexibility to decide when and what type of generation they would install but were limited to no more than 5 megawatts total over the 15-year period to make sure they do not self generate completely and become a customer of the City with zero consumption. The University currently used between 17-20 megawatts for the meters that qualify under this contract, That usage will probably increase up to another 13 megawatts over the next few years as the new facilities come on line. Mr. McCullar noted it was fair for the City to get a return because it made the infrastructure investments to serve the University.

Mr. Clifton believed the State required the servicing utility to purchase the over generation. Mr. McCullar said the State statute did require the local utility to buy excess generation not used by the customer.

Mr. Morehead asked if the cogeneration plant was running at this point. Mr. McCullar confirmed it was in early planning stages. The contract provided they had to present their design to the City at least 12 months prior to construction to assure that it would connect safely to our system and not adversely affect any other customers.

Craig Brown, Black and Veatch, was involved throughout the City's rate study and was brought back in to assist with the ESA in March. Mr. Brown described his role. The University was getting the ability to procure their own power for their own use. The way the rates work is that Newark's revenue comes from what is referred to as the delivery charges (currently the customer charge and the demand charge.) The rates were set for the most part as a pass through of the DEMEC rate, so B&V designed the delivery charge portion of this rate to where the City would be indifferent when UD goes out and procures their energy. His goal was to come up with a rate that was beneficial for the University to recognize their cost of service without sacrificing the revenue stability or cash flow for the City.

Mr. Chapman asked where in the agreement it indicated that the City retained the ability to raise rates if required in the future. Mr. McCullar explained Appendix A was the bones of the contract and ruled how the relationship between UD and the City would progress. There were provisions in Appendix A that said every five-year period of the contract the City had the right to do a cost of service study and adjust the rates in the delivery charge section to appropriately recover the investments and revenue requirement of the City. The University wanted fair certainty about what the rates would be over the long term because they had management decisions to make about running their business. The City wanted certainty of revenue recovery and certainty the University would be a customer over this period. An agreement was reached that said for the certainty they needed the City would lock the delivery charge for five years at a time and at the end of each five years that would be reopened.

Mr. Markham referred to fluctuations in the cost of electricity a few years ago which the City did not recoup very quickly and asked if large fluctuations in the wholesale rates could be passed through. Mr. McCullar said only the delivery rates were frozen for the five-year period. Under this agreement there were three components to the cost of electric service to UD: the energy rate that would be determined in accordance with purchasing requirements under Appendix A; a supply charge which essentially was a pass through of the capacity costs, transmission costs and other ancillary costs to deliver energy in our region; and the delivery charge.

Mr. Chapman referred to material provided by Black and Veatch and asked what could be expected of the three options in terms of annual growth. Mr. Brown said these numbers were solely based on what revenue could be expected from delivery charges and gave some assurance that the City would be able to depend on the minimum charge for the delivery in the agreement.

Mr. Markham noted the City's major risk would be if the University dropped their usage through some method other than self generation.

MOTION BY MR. CLIFTON, SECONDED BY MR. ATHEY: THAT THE CITY MANAGER BE AUTHORIZED TO ENTER INTO A SUCCESSOR ELECTRIC SERVICE AGREEMENT WITH THE UNIVERSITY OF DELAWARE COMMENCING FEBRUARY 1, 2013 IN ACCORDANCE WITH THE PROVISIONS OF THE ESA, APPENDIX A, B AND C AND PROVIDING THE ABOVE NOTED BENEFITS TO BOTH PARTIES OF THE AGREEMENT.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0

**15. 6. ORDINANCES FOR SECOND READING AND PUBLIC HEARING:**

**A.** Bill 13-01 – An Ordinance Amending Chapter 2, Administration, Code of the City of Newark, Delaware, By Increasing the Management Employee Long Term Disability Coverage and By Permitting a Retired Employee and/or Spouse to Re-Enroll in the City's Health Insurance Coverage

**1:16**

Ms. Fogg read Bill 13-01 by title only.

MOTION BY TUTTLE, SECONDED BY MR. CLIFTON: THAT THIS BE THE SECOND READING AND FINAL PASSAGE OF BILL 13-01.

Mr. Zusag explained the change would affect management employees only and would mirror changes already implemented with the City's three collective bargaining units. The LTD maximum benefit was increased for the first time since 1990 so it would cover the majority of employees and the retiree health insurance benefit. Several years ago it was recognized that some retired employees (police officers who retired at an early age) went onto other employment with health insurance benefits and asked if they could leave the City's plan since it would be more cost effective for them to do so and

then come back to it after they retired a second time. Mr. Zusag said this was a win-win situation for both parties.

The Chair opened the discussion for public comment. There being no comments forthcoming, the discussion was returned to the table.

Question on the Motion was called.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0

**(ORDINANCE NO. 13-01)**

**16. 6-B. BILL 13-03 – AN ORDINANCE AMENDING THE AMENDED PENSION PLAN FOR EMPLOYEES OF THE CITY OF NEWARK, DELAWARE, REGARDING LIMITATIONS ON BENEFITS, REQUIRED MINIMUM DISTRIBUTIONS AND NORMAL RETIREMENT DATE**

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**1:19**

Ms. Fogg read Bill 13-03 by title only.

MOTION BY MR. MOREHEAD, SECONDED BY MR. MARKHAM: THAT THIS BE THE SECOND READING AND FINAL PASSAGE OF BILL 13-03.

Mr. Zusag explained this was the culmination of a four and a half year review of the Pension Plan by the Internal Revenue Service. The IRS said the plan was fine except for the proposed technical amendments which must be adopted to make the plan compliant with the IRS Code.

The Chair opened the discussion to the public. There being no comments forthcoming, the discussion was returned to the table.

Question on the Motion was called.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

**(ORDINANCE NO. 13-02)**

**17. 6-C. BILL 13-04 – AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, CODE OF THE CITY OF NEWARK, DELAWARE, BY CLARIFYING COUNCIL'S AUTHORITY TO WAIVE BIDDING REQUIREMENTS**

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**1:20**

Ms. Fogg read Bill 13-04 by title only.

MOTION BY MR. CLIFTON, SECONDED BY MR. TUTTLE: THAT THIS BE THE SECOND READING AND FINAL PASSAGE OF BILL 13-04.

Mr. Funk explained this was a technical amendment clarifying the procedure the City had been following. Ms. Houck said the wording sometimes did not refer appropriately to contracts. Whenever Council was asked to waive the bid, they were told the reason (which usually was in the best interest of Newark.)

The Chair opened the discussion to the public.

Marge Hadden, a Newark resident, did not object to waiving the bidding requirements but felt it might be a good idea to build in limits to the provision to insure

that vendors were still competitive. Ms. Houck noted that most of the City's contracts included such a provision.

A Newark resident noted there were instances where a supplier or vendor was the sole source. However, he thought the waiver process should be a formally documented process. Mr. Herron confirmed that by Code the City Manager had to make a formal recommendation to Council to waive the bidding requirement.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

**(ORDINANCE NO. 13-03)**

**18. 7. RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:**

*None*

**19. 8. ITEMS SUBMITTED FOR PUBLISHED AGENDA:**

**A. Council Members:**

1. Approval and Selection of Lobbyist Contract for 2/1/13 to 2/1/14

**1:27**

Robert Maxwell presented a contract for lobbying services for 2013-2014 and said he represented the City of Newark since 2005. He also disclosed a list of the clients he represented in Delaware. Mr. Chapman asked Mr. Maxwell to comment on the possibility of a conflict especially in light of the fact that he represented Sussex County Association of Towns (SCAT).

Mr. Maxwell assured Council that a conflict of interest was about doing the next right thing. It was also clarified that his representation of the Delaware Association of Counties was limited to the elected, not the executive side of it. He was confident that his ethics statement covered all the bases, and he frequently made the commitment to abide by the municipalities' conflict of interest statutes.

Mr. Maxwell's contract was the only contract submitted to Council for discussion and approval. It was the unanimous decision of Council to continue his contract for another year beginning February 1, 2013 through February 1, 2014 at a cost of \$12,000.

**20. 8-B. OTHERS: *None***

**21. 9. SPECIAL DEPARTMENTAL REPORTS:**

- A. Special Reports from Management and Staff: *None*

**22. 9-B. REQUEST FOR EXECUTIVE SESSION RE PERSONNEL**

MOTION BY MR. TUTTLE, SECONDED BY MR. ATHEY: THAT COUNCIL ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

Council entered into Executive Session at 8:32 pm and returned to the table at 8:43 pm. Council discussed the appointment of the City Secretary.

MOTION BY MR. CLIFTON, SECONDED BY MR. ATHEY: THAT MR. ZUSAG CONTACT THE SUCCESSFUL CANDIDATE FOR THE POSITION OF CITY SECRETARY WITH COUNCIL'S OFFER FOR EMPLOYMENT.

MOTION PASSED UNANIMOUSLY. VOTE: 7 to 0.

Aye – Athey, Chapman, Clifton, Funk, Markham, Morehead, Tuttle.  
Nay – 0.

**23. Meeting adjourned at 8:44 pm.**

Patricia M. Fogg, CMC  
City Secretary