

City Manager's Weekly Report

Friday, January 6, 2017

Department:

Administration - City Manager

Notable Notes:

Mayor and Council - Happy New Year! Looking forward to another successful year.

Please find below an update from the Delaware League of Local Governments Lobbyist.

Attached please find a worksheet comparing Newark rates to Delmarva that was prepared by Finance Director Del Grande at the request of Councilman Markham. You will note that Newark's summer rates are 10.5% higher, and our winter rates are 3% higher when comparing to Delmarva with 1,000 kw/h used for comparison.

Please find attached a well prepared summary that Tom Coleman provided to Aetna Rep. Niland to update him on the Cleveland Avenue Task Force recommendations upon his request. I am sharing it to ensure your awareness.

Below is the parking garage oral presentation schedule:

6:30 – 7:00 p.m. Greggo & Ferrara

7:10 – 7:40 p.m. Integrated Infrastructure, LLC

7:50 – 8:20 p.m. Lang Development Group

8:30 – 9:00 p.m. Newark Development Trust w/Tevebaugh

9:10 – 9:40 p.m. Onix Group

Presentation Parameters:

- Proposal Presentation – 15-20 minutes
- Q & A – 10-15 minutes
- Total Presentation Time – 30 minutes maximum

The firms were advised to be sure to include the following:

- Makeup of your team
- Past successful project references
- Ability to fund project
- Flexibility of scope as submitted, if applicable
- Insight into why your plan is feasible – in the best interest of Newark

HOT OFF THE PRESS TODAY! Great Work Deputy City Manager Haines and DVHT!

In the process of marketing the City's Life/LTD plans, the City Manager's Office, with the assistance of the DVHT team, have obtained our renewal that included an expansion of coverage for sworn officers. In the tragic event of death in the line of duty, there is now an additional \$50,000 coverage at no personal cost to the employee, or his or her family.

Staff and I are all energized following our holiday breaks. Thank you for your time commitment as we finalized the 2017 Budget.

Activity or Project:

Parks and Recreation

Description:

Parks and Recreation will be applying for the Delaware Forest Service Urban Forestry Grants. Grant applications are limited to one project in one project category (tree planting or tree management) and are judged on a competitive basis by a grant committee of the Delaware Community Forestry Council.

Status: Not Started

Expected Completion: 3/1/2017

Execution Status: On Track

Activity or Project:

DEMEC

Description:

Please find the attached All Delaware Utilities Report supplied by DEMEC. DEMEC and the University of Delaware with our assistance finalized the true-up amount review and payment for electric service provided to the University of Delaware for its first three years of the ESA. You will recall that the ESA provides UD some flexibility in purchasing electric on the wholesale market through DEMEC thereby requiring the true-up to take place. In the future it will be completed annually.

Status: Completed

Expected Completion: 1/6/2017

Execution Status: On Track

Activity or Project:

Delaware League of Local Governments

Description:

DLLG Executive and Legislative Committees: Please reference the brief legislative update prepared by League Lobbyist Lincoln Willis. Opening day is Tuesday in Leg Hall. Fasten your seat belts.

We're in for a tough road this session. Carl The purpose of this email is to provide a brief Legislative update. If you have any questions, want more information, or are interested in our other legislative priorities not discussed in this email, please feel free to call or email me. This email will only address issues that we have current action on, it will not cover all issues discussed in the 10/18/16 Legislative Advocacy Committee Minutes. As you know, the 149th General Assembly convenes Tuesday, January 10th. The largest issue for the year is the negative revenue forecast. Current thinking is that there will be a year over year deficit of between \$300m-\$400m. The new Governor and Legislature will need pass a balanced budget by June 30th. DEFAC meets again in March. Consensus is that the forecast remains bleak. In direct correlation to that, the State/County Finance and Revenue Committee meets again Thursday 1/4/17. Frankly, the State is targeting the Counties' share of the transfer tax to help bridge the projected deficit. Mike Vincent is the DLLG representative to that committee. The previously circulated policy position statement will be shared at tomorrow's meeting. The current thinking in Dover is that this is a very uphill battle for the Counties and that they are unlikely to retain the entirety of their current share of transfer taxes. It should also be noted that even if the State takes 1.5% back from the Counties, the State would still have to find more sources of revenue or areas to cut to create a balanced budget. We are working with Leadership regarding the Prevailing Wage (CTF/MSA projects) epilogue language to ensure that the legislative intent is properly executed with revised language. We expect that there will be positive movement soon and that our members will be able to benefit from the changes in Prevailing Wage rules with regard to CTF/MSA projects. There is also movement on the Water Well Permitting process. Other constituencies are also interested in reverting back to the 1991 language in 7 Del. C. 6075 (or something similar). As such, we have been working with Leadership on this issue. Language is being drafted on both issues. No action is necessary by our members at this point. Once I have the proposed language I will review with Carl. Then we can collectively establish a plan of action to make sure our members' interests are protected. Again, I am happy to answer any questions via email or phone for any questions. Thank you for the opportunity to represent the League. Regards, Lincoln

| | |
|----------------------|----------|
| Status: | Started |
| Expected Completion: | 1/6/2017 |
| Execution Status: | On Track |

Department:

Administration - Deputy City Manager

Notable Notes:

- The HR team continued work on year-end close out of benefits, coordinated with members of the Finance team.
- The HR team also worked with the unions on new contract terms or policies with a new year, as well as the large volume of status changes connected to the contracts.
- 2016 ERIP update: To date, six (6) employees have accepted the ERIP and will retire on or before January 31, 2017. Several other members are considering the incentive.

Activity or Project:

Recruitment: PW&WR Engineer

Description:

With the approval of the 2017 Budget, the new PW&WR Engineer position recruitment started. This was posted last week and will be open for another week. The goal would be to have the successful candidate brought in with time to assist with capital PWWR projects.

Status: Started

Expected Completion: 2/3/2017

Execution Status: On Track

Activity or Project:

Recruitment: Financial Analyst

Description:

The Finance Department leadership provided their updated job description and recruitment will commence this weekend for the position. This was a new position approved with the 2017 Budget, and the goal is to have the successful candidate onboard by March, to partake in Munis training for the Budget Model.

Status: Not Started

Expected Completion: 2/17/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Alderman's Court

Notable Notes:

Alderman's Court only held one court session from 12/22/16 through 1/4/17 due to the holiday.

A UD student will begin tomorrow doing his internship for school. He has 50 hours to complete and will be here a couple of days a week until the hours are completed.

Activity or Project:

Court Sessions

Description:

We had one court session on 1/4/17. Court handled 27 arraignments, 13 trials and 6 capias returns. The court collected a total of 798 parking payments of which 402 were paid through PayPal and 396 were paid at court. The court also collected payments for criminal/traffic fines which included 161 from Govolutions (online/epayments) and 174 were paid in court for a total of 335 payments received.

Status: Completed

Expected Completion: 1/4/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

City Secretary and City Solicitor's Office

Notable Notes:

Bruce was in the office on January 3 for Planning Commission.

Staff finalized the agenda and packet for the January 9 Council meeting on December 30. Notice was posted in the building on December 30 and on the website January 2. Agenda packets were sent to Council electronically on January 2 and item 11G was forwarded to Council on January 4.

Renee spent time drafting two bills for the January 9 Council meeting.

Renee spent time regarding items for the 2017 City election. The solicitation of candidates notice was completed, posted and will run in the Newark Post and the News Journal alternating Fridays until the filing deadline of February 6 at 5:00 p.m. Districts 1, 2 and 4 are up for election this year. Nominating petitions can be picked up in the City Secretary's Office during regular business hours Monday through Friday, 8:30 a.m. to 5:00 p.m. Election list updates were requested from the Department of Elections and work began on the paperwork required by the Department of Elections for scheduling a municipal election.

Tara completed and posted the January 10 Conservation Advisory Commission agenda, which can be found here: <http://cityofnewarkde.us/ArchiveCenter/ViewFile/Item/4949>.

Renee, Tara and Teressa spent time on the agenda and direct mail notices for the January 19 Board of Adjustment meeting. Three cases are on the agenda, which can be found here: <http://cityofnewarkde.us/ArchiveCenter/ViewFile/Item/4953>.

Renee spent some time drafting the January 23 Council agenda.

Renee spent some time working on the materials for the January 24 Boards and Commissions Review Committee meeting. The Downtown Newark Partnership is on the agenda for review. FOIA requests took some time this week. The following actions were taken on FOIA requests:

- Followed up with the requestor regarding an administrative estimate previously sent for a September 29 FOIA request regarding permits for Newark Shopping Center.
- Reviewed documents, completed and closed a December 2 FOIA request from Katie Gifford regarding a November homelessness meeting.
- Received, referred to the appropriate agencies and closed a December 29 FOIA request from LCS, Inc. regarding a property outside City limits.
- Received, circulated to staff, completed and closed a January 3 FOIA request from Legal Services Corp. of Delaware regarding 97 Madison Drive.
- Received, circulated to staff, completed and closed a January 4 FOIA request from Northeast Regional Council of Carpenters regarding December building permits.

Regarding minutes, staff time was spent on the October 25 Boards and Commissions Review Committee (Tara drafted), November 21 Council (Renee drafted - complete); November 28 Council (Tara drafted; Renee edited - complete); December 5 Council (Renee drafted - complete); December 12 Council (Tara and Renee drafted) and December 13 Conservation Advisory Commission (Tara drafted - complete) minutes. The October 24, November 28, December 5 and December 12 Council executive session and December 19 Council meeting minutes are currently in the queue.

Alice and Teressa fulfilled 20 discovery requests for upcoming Alderman's Court cases. The court calendar for January 12 with its 22 associated case files were compiled for the Deputy City Solicitor by Alice and Teressa.

The office received 5 new lien certificate requests over the last two weeks, which were sent to Finance for processing. 12 lien certificates were completed and sent to the requestor. 519 lien certificate requests were processed for 2016. So far 2 lien certificate requests have been processed for 2017.

Activity or Project:

Staffing Transition

Description:

Deputy City Secretary Alice Van Veen took a part time position with the Alderman's Court

(training in November and starting her regular schedule as of December 1) and has decided to retire from full-time employment with the City as of January 31. Tara Schiano has been promoted to the Deputy City Secretary position, leaving a vacancy in the Secretary I position. The job posting closed on December 2 and interviews were held on December 14. After some delays in being able to speak to references due to the holidays, an offer was made to and accepted by the successful candidate on January 3. Sarah Campanelli will be taking over the Secretary I role as of January 17. We look forward to having her as part of our team.

Status: In-Progress
Expected Completion: 1/31/2017
Execution Status: On Track

Activity or Project:

Electronic Document Management - Legislative

Description:

In the month of December, 144 new documents were imported/scanned into Laserfiche as part of the electronic document management project. This is a total of 2,118 individual pages added this month. The primary sources were the continued scanning of easements and updating of current files. The decline in numbers is attributed to a lack of full staffing for 17 of 20 working days in the month of December. Numbers are expected to be down in January as well during staffing transition and with the transfer of our part time employee for this project down to the IT Records Management Division as of January 1. The total number of digitized documents since the start of the Laserfiche electronic document management project is 29,102 for a total of 234,946 pages in this office as of December 30.

Status: In-Progress
Expected Completion: 6/30/2017
Execution Status: Behind Schedule

Activity or Project:

Description:

Status:
Expected Completion:
Execution Status:

Department:

Community Relations

Notable Notes:

• DNP Events

- Restaurant Week
 - The 11th Annual Downtown Newark Restaurant Week will be held from Monday, January 16 to Sunday, January 22.
 - Menus for participating restaurants can be found here: <http://enjoydowntownnewark.com/restaurantweek/>
 - Menus and Restaurant Week information is also posted on the Downtown Newark Restaurant Week Facebook event: <https://www.facebook.com/events/184540902015919/>
 - Over the next two weeks, we will be running gift card contests on the DNP social media sites. Those contests will include retweeting DNP posts, checking-in at downtown restaurants and posting photos from Restaurant Week.
 - We are also working with interns to produce a video highlighting the great restaurant scene in downtown Newark. That video will be published right before Restaurant Week.
 - Restaurant Week ads can be found in the most recent edition of both Out and About and Delaware Today magazines.
- Five and Wine
 - The inaugural Five and Wine 5-Mile Run/Walk will take place on March 25th at 9 a.m. The race starts at the corner of Main and Academy Streets, and finishes down Academy Street near the AETNA Fire Station.
 - Registration launched on Thursday, December 29. Registration for the first 100 participants is only \$20. So far, about 50 people are registered. Participants can register at <https://runsignup.com/Race/DE/Newark/FiveWine>
 - Five and Wine will lead right up to the annual Wine and Dine, which will be from Noon – 5 p.m.
- Taste of Newark
 - Tickets are now on sale for the 2017 Taste of Newark. This year's event is on Sunday, September 24 from Noon – 3 p.m. Tickets can be purchased at tasteofnewark2017.eventbrite.com/

Creative Design/Website Updates

- Designed new "Pay or Appeal" button for Alderman's Court and Parking webpage to enhance customer experience
- Added 2017 Winter and Spring brochure to Parks and Recreation webpage
- Updated menus on Restaurant Week DNP webpage
- Scheduled Customer Connect outage notification on City website

Media Inquiries/Press Releases

- Happy Holidays from Mayor Sierer and the City of Newark: <http://bit.ly/2iI5yxX>
- Josh Shannon, Newark Post, inquired about an update on the repaving of Main Street and the installation of more pedestrian-friendly features.
 - Response: These are actually DeIDOT projects, so the schedule is under their control. That being said, we did receive an update from them last week regarding some of their preliminary survey work, which is approximately 60% complete. They hope to meet with the DNP Design Committee and City staff in the spring regarding their findings and recommendations.

Activity or Project:

Website Redesign

Description:

We continue to review the redesigned website for additional edits and enhancements. We have also made edits to the Downtown Newark Partnership website to ensure it's up-to-date at the time of the relaunch as well. As part of the relaunch, we plan to post tutorial videos, highlighting some of the changes and features of the redesigned site, to ensure customers get the most out of the services and design elements available online.

Status: Near Completion

Expected Completion: 1/31/2017

Execution Status: On Track

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Electric Department

Notable Notes:

Before the holidays, a transformer's breaker malfunction was being investigated with no results. The unit was put on with no load to see if the breaker malfunction would repeat. Several times since then, engineering and an electrician would exercise the breaker trying to get it to fail. Eventually a problem was identified as an intermittently slow limit switch. A new limit switch was ordered and installed, but this did

not correct the issue. It is now going to be given to a breaker rebuild contractor to be looked at.

Over the holidays, there were several outages. The biggest one occurred to the Delaware Technology for about an hour and a half when a squirrel chewed through a cable. The circuit was switched around and power restored and the line crews spliced three new cables onto the old. There were also two pole hits by drunk drivers, one on Delrem Drive and one on Paper Mill Road. The pole on Paper Mill Road had to be replaced and the transformers on the pole at Delrem Drive had fallen and were replaced. There was also a quick 34kV outage when a bird shorted out a circuit on Ray Street.

The line crews continued working on Center Street moving the primary wires for the new project.

The electricians ran new cable to the 911 center to fix their link to the Public Works radio.

Engineering compiled the monthly UD loads for billing.

Activity or Project:

SCADA and Automatic Switching

Description:

The evaluation panel consisting of electric engineering, IT, and a consultant is in the process of evaluating the five bids on the automatic fault locating and switching system. The evaluations are due Friday, January 6.

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Parks and Recreation Department

Notable Notes:

Director: Attended the street contract meeting with Public Works; worked on the end of year report; conducted Parks Maintenance meeting to discuss upcoming projects, work orders and snow removal procedures.

Recreation Superintendent: Reviewed the winter/spring brochure for corrections, consolidated the corrections from staff and worked with Shelby to finalize for publication; compiled January PSA's for distribution; worked with Shelby on E-blast information for winter/spring brochure; sent out email regarding upcoming fitness classes; reviewed fall statistics and worked with staff on items not completed; updated camp guide and summer brochure information in preparation for their publications.

Recreation Supervisor of Athletics: Completed before and after care fall statistics; finalized details for winter/spring programs, proofed the newsletter, sent out independent contractor agreements to instructors, edited facility use requests for Christina schools; held gym supervisor interviews and hired another one; completed end of year report; completed winter/spring PSA's; sent out promotional emails for upcoming programs; finalizing instructors for upcoming programs including Socceros.

Recreation Supervisor for Community Events: Reviewed winter/spring brochure and completed end of year report, statistics, and program analysis forms.

Coordinator of GWC and Volunteers: Reviewed winter/spring brochure; completed fall statistics; completed End of Year Report and January PSA's; confirmed staff for School's Out Days on Dec. 26, 27 and Jan. 2 and got supplies needed for the program.

Parks Superintendent: Completed annual report for parks/horticulture sections, reviewed revised plan for 400 Ogletown Road project and commented as needed, attended meeting with Parks Director and developer concerning a tree issue, met with GIS Specialist and Assistant IT Director on learning how the tree inventory and the Munis system connect so in 2017 any tree work/removals can be recorded, looked at two sites with Code Enforcement concerning tree issues and advised as needed, continued researching pricing for needed materials/supplies to be ordered in 2017, completed yearly review for Parks Supervisor, and started designing new planting at 896 and Chestnut Hill Road traffic island to be installed in 2017.

Parks Supervisor: Scheduled all field staff daily and assisted as needed.

Parks/Horticulture Staff: Continued on work orders as assigned, staff attended diversity training at City Hall, started mowing/cleanup of meadow areas, did interior bed maintenance at City Hall, continued on fall cleanup of planting bed areas throughout park system, did trash removal throughout park system, washed/waxed some vehicles, blew off several tennis court areas, checked on holiday tree daily at Academy Street, pre-salted all downtown parking lots/City Hall/Wilson Center, blew off all tennis courts, cut up wood from tree removals at City Yard, and installed new swing clevis' on swing unit at Rittenhouse.

Activity or Project:

Folk Park Pavilion

Description:

The Folk Park pavilion is being installed this week. The pavilion was delayed at the manufacturing facility and did not arrive until this week.

Status: Near Completion

Expected Completion: 1/13/2017

Execution Status: Behind Schedule

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Department:

Planning and Development Department

Notable Notes:

Building Maintenance

- Facilities Maintenance performed the following this week:
 - Finished the painting and carpet, and began coordinating efforts to have final electric and fiber installed in the new IT Room in the Municipal Building basement;
 - Began entering Purchase Orders into Munis for 2017 contracts;
 - Custodial staff replaced various light bulbs in the Municipal and Police Buildings.

Code Enforcement

- The Fire Lane behind the Newark Shopping Center near the movie theater remains

temporarily closed for the theater renovations. All public safety departments have been notified. The theater opening date is planned for mid-February.

- Staff continues to work on updating data on older building permits and code cases in anticipation of the CityView replacement project.
- Site construction began on the Lofts at Center Street.
- A Certificate of Occupancy was issued for 2000 Fountainview Circle, Unit 304.
- A pre-bid meeting was held for the possible sale of 919 Rockmoss Avenue.
- This week an unattended car (which may not have been in park mode) rolled down Lark Drive and into a house, causing minor damage.
- Framing work is ongoing at the Heights on South Chapel Street.
- Interior wall and roof installation continues at the University of Delaware South Academy Street dormitory.
- Some temporary Certificates of Occupancy were issued for apartments at 60 North College Avenue.
- Work is nearing completion for the new Candlewood Suites on South College Avenue. They hope to open in late January or early February.

Economic Development

- Some time was spent on preparing comments for the Boards and Commissions Review Committee's upcoming evaluation of the Downtown Newark Partnership.
- On Wednesday afternoon Planning and Development Director Maureen Feeney Roser met with consultants evaluating the State's Downtown Delaware program regarding services Newark received through the Main Street program over the years.

Parking

- Metered and off-street parking was free on January 1 and 2 for the New Year's holiday.

Planning/Land Use

- Considerable time was spent on employee evaluations, including the evaluations themselves and individual meetings with staff members to discuss performance over the past year and goals for 2017.
- Some time was spent reviewing the fees ordinance for the Council packet.
- Some time was spent reviewing development applications for ripeness to advance to Planning Commission consideration.
- Considerable time was spent on the Newark Resident Survey Report.
- The following was also completed this week:
 - 8 Deed Transfer Affidavits
 - 35 Building Permit Reviews
 - 1 Certificate of Occupancy

Activity or Project:

Rental Housing Needs Assessment Study, Phase II

Description:

Urban Partners, the consulting firm hired to conduct the Newark Rental Housing Needs Assessment Study, Phase II, will submit a final report and make a presentation at the Council

meeting on January 23. The final report will be in the Council packet scheduled to go out on January 16.

Status: Near Completion

Expected Completion: 1/23/2017

Execution Status: On Track

Activity or Project:

Newark Regional Transit Center

Description:

On Thursday Maureen and Code Enforcement Manager Dave Culver hosted a meeting of engineers for the Newark Regional Transit Center. Among the items discussed were the necessary administrative subdivision for properties on STAR and UD campuses to accommodate the train station, as well as construction permitting requirements. The project will be in three phases: the first being parking facilities, the second the station building and partial platform, and the final stage pedestrian bridge and completion of platform. Construction is planned to begin in 2018. Staff requested a brief presentation to Council and the community at an upcoming Council meeting to be announced.

Status: Started

Expected Completion: 1/5/2017

Execution Status: On Track

Activity or Project:

Planning Commission Meeting

Description:

Considerable time was spent preparing for and staffing the January 3, 2017 Planning Commission meeting. At the meeting, the Commission took the following actions: 1) unanimously recommended approval of amendments to the Zoning Code and Subdivision Regulations of the City of Newark as they relate to updating references to the former position of Building Inspector and clarifying conditions for subdivision approval; 2) discussed next steps in the study of Code-mandated parking requirements by use and parking waiver legislation, fees and practice. A follow-up workshop is tentatively scheduled for Tuesday, March 21 at 7:00 p.m., with a focus on the policy topic Zoning Mandated Parking Requirements for downtown developments and uses; and 3) reviewed and accepted the 2017 Work Plan Quarterly Report.

Status: Completed

Expected Completion: 1/3/2017

Execution Status: Completed

Department:

Police Department

Notable Notes:

On December 20th Newark Police Officers, assisted by Aetna Hose, Hook & Ladder company delivered gifts to deserving children in several Newark neighborhoods. This year marked the 20th anniversary of the NPD Toys for Tots operation and was, once again, very well received by the communities visited.

On December 27th, Newark PD's two newest police recruits began their police academy training at the New Castle County Police Academy. They will spend the next six months at the academy learning police procedures and protocol before starting a three month field training program.

The Special Operations Unit continued their retail theft/shoplifting enforcement detail coinciding with the holiday season. Since November 30th, the unit has made 49 arrests on a variety of charges including shoplifting, theft, resisting arrest, drug offenses and others. The unit will continue their operation into the new year.

Activity or Project:

N/A

Description:

N/A

Status: Completed

Expected Completion: 1/5/2017

Execution Status: Completed

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

Activity or Project:

Description:

Status:

Expected Completion:

Execution Status:

1/1/2017

to 1/7/2017

Delmarva

Residential "R" - INPUTS

| Retail Rates | Summer Rates | Winter Rates |
|--------------------------------------|-----------------|-------------------|
| Delivery Service Charges: | | |
| Customer Charge | \$11.84 | \$11.84 /mo. |
| Distribution Charge | | |
| First 500 kWh Rate | \$0.030271 | \$0.030271 /kWh |
| Excess kWh Rate | \$0.030271 | \$0.030271 /kWh |
| Environmental Fund Rate | \$0.000356 | \$0.000356 /kWh |
| Renewable Energy Port. Stand. Charge | \$0.007957 | \$0.007957 /kWh |
| Low-Income Fund Rate | \$0.000095 | \$0.000095 /kWh |
| Supply Service Charges: | | |
| Transmission Rate | 6.85 \$2.832627 | \$2.832627 /kW |
| Supply, Capacity and Energy: | | |
| First 500 kWh Rate | \$0.076562 | \$0.078797 /kWh |
| Excess kWh Rate | \$0.076562 | \$0.078797 /kWh |
| Procurement Cost Adjustment | (\$0.001164) | (\$0.001164) /kWh |

| Fee Category | 1,000 kWh Summer | 1,000 kWh Winter | kWh ▶ 1,000 Summer | Winter |
|--------------------------------------|------------------|------------------|--------------------|----------|
| Customer Charge | \$11.84 | \$11.84 | \$11.84 | \$11.84 |
| Distribution Charges: | | | | |
| First 500 kWh Rate | \$15.14 | \$15.14 | \$15.14 | \$15.14 |
| Excess kWh Rate | \$15.14 | \$15.14 | \$15.14 | \$15.14 |
| Environmental Fund Rate | \$0.36 | \$0.36 | \$0.36 | \$0.36 |
| Renewable Energy Port. Stand. Charge | \$7.96 | \$7.96 | \$7.96 | \$7.96 |
| Low-Income Fund Rate | \$0.10 | \$0.10 | \$0.10 | \$0.10 |
| Transmission Rate ¹ | \$19.40 | \$19.40 | \$19.40 | \$19.40 |
| Supply, Capacity and Energy: | | | | |
| First 500 kWh Rate | \$38.28 | \$39.40 | \$38.28 | \$39.40 |
| Excess kWh Rate | \$38.28 | \$39.40 | \$38.28 | \$39.40 |
| Procurement Cost Adjustment | (\$1.16) | (\$1.16) | (\$1.16) | (\$1.16) |
| Total Estimated Bill | \$145.34 | \$147.58 | \$145.34 | \$147.58 |
| Blended Rate/kWh | \$0.1453 | \$0.1476 | \$0.1453 | \$0.1476 |

¹ Approximate. DP&L's transmission capacity charge is based on each individual's Peak Load Contribution (PLC) to the overall transmission load. Each customer has a unique PLC that changes every January.

Residential Service Rate - RS - INPUTS

| Retail Rates | Summer Rates | Winter Rates |
|----------------------------------|--------------|------------------|
| Customer Charge | \$10.00 | \$10.00 /mo. |
| Green Energy Fee | \$0.000356 | \$0.000356 /kWh |
| Energy Charge | | |
| First 250 kWh | \$0.145000 | \$0.145000 /kWh |
| Next 750 kWh | \$0.156500 | \$0.145000 /kWh |
| Over 1,000 kWh | \$0.170000 | \$0.145000 /kWh |
| Revenue Stabilization Adjustment | (\$0.00335) | (\$0.00335) /kWh |

| Fee Category | 1,000 kWh Summer | 1,000 kWh Winter | kWh▶ 1,000 | Summer | Winter |
|----------------------|------------------|------------------|-------------------------------|----------|----------|
| Customer Charge | \$10.00 | \$10.00 | | \$10.00 | \$10.00 |
| Green Energy Fee | \$0.36 | \$0.36 | | \$0.36 | \$0.36 |
| Energy Charges | | | | | |
| First 250 kWh | \$36.25 | \$36.25 | | \$36.25 | \$36.25 |
| Next 750 kWh | \$117.38 | \$108.75 | | \$117.38 | \$108.75 |
| Over 1,000 kWh | | | | \$0.00 | \$0.00 |
| RSA | (\$3.35) | (\$3.35) | | (\$3.35) | (\$3.35) |
| Total Estimated Bill | \$160.63 | \$152.01 | | \$160.64 | \$152.01 |
| Blended Rate/kWh | \$0.1606 | \$0.1520 | | \$0.1606 | \$0.1520 |
| | | | Variance to Delmarva, \$/kWh▶ | \$0.0153 | \$0.0044 |
| | | | Variance to Delmarva, %▶ | 10.5% | 3.0% |

Thank you for meeting with me this morning to discuss the recommendations proposed by the Cleveland Avenue Improvement Task Force for Cleveland Avenue and the intersection with Capitol Trail. I will attempt to summarize the discussion below, starting at the West end and working toward the East with numbering matching the summary recommendation sheet compiled by the Task Force. Please let me know if any of my impressions were incorrect or require some additional detail.

1. Add bike lane striping to both sides of the road between New London Road and North College: No concerns
2. Pedestrian scramble phase at North College intersection: No concerns, made sense from a pedestrian safety standpoint
3. Request DelDOT investigate adding a dedicated right turn lane on northbound leg: No concerns
4. Removal of Parking on Cleveland Avenue: No concerns
5. Creation a pedestrian refuge island at Wilbur Street: It would be your preference to keep signage to a minimum and use mountable curbs for all center pedestrian refuge islands to allow for emergency vehicles to traverse them if necessary. You also stated a preference for wide lanes or combination travel and bike lanes at the pedestrian refuge island.
6. Change Margaret Street to one-way in and add a signal to allow left turns out at Creek View Drive: No concerns so long as emergency vehicles could still enter Margaret Street from the Paper Mill Road intersection with Cleveland, which is the case.
7. Lane Diet: No concerns but also happy to hear of the increased fines for delivery vehicles blocking travel lanes to unload. You stated that you would still like to see more done to stop this from happening moving forward.
8. Florida T: You were generally in support of the changes and appreciated the general reductions in congestion and travel time through the area which would improve your response times to areas north and northeast of the City.
 - a. Aetna is currently having trouble accessing Station 8 due to congestion and have also had difficulty getting responders to the station in a timeframe that is satisfactory to meet expectations. The anticipated reduction in northbound travel time between Wyoming Road (a potential future site for Station 8) and Cleveland Avenue would be a great improvement.
 - b. You indicated that the intersection with Cleveland is currently so congested that Aetna minimizes how often they operate their truck sirens when approaching the intersection out of fear of creating a panic and possible accidents. The reduction in congestion associated with the Florida T would alleviate this issue considerably.
 - c. You requested that we attempt to maximize the lane width in the continuous green leg of the intersection and consider turning vehicle movements onto Woodlawn using the realigned right turn slip lane.

- d. You indicated that the turning templates provided by DeIDOT showing how your trucks would traverse the intersections traveling from Anna Way onto Hawthorne and through to Woodlawn also seemed accurate and adequate for the equipment used by Aetna. Anna Way was your preferred street to have trucks enter the neighborhood due to the wide lane widths.
- e. We discussed the potential of creating an “emergency vehicle only” gap in the central median to allow for U-turns for westbound traveling vehicles between Anna Way and Woodlawn Avenue and you indicated that such an addition was likely not necessary and could potentially cause accidents due to drivers ignoring the restriction.
- f. You stated that you liked the U-turn improvements proposed for the McDonalds intersection since your vehicles currently must make a multi-point turn currently to make that turn and the proposed change would eliminate such a movement. You indicated that Aetna uses M2 style ambulances which are based on a 1-1/2 ton truck chassis so I will confirm with DeIDOT that they use the turning radius of that style truck that the final design when determining how much to shorten the island coming from 273 that is currently in conflict with u-turning vehicles. This is something that we should work with DeIDOT to make happen whether the Florida T moves forward or not.
- g. You did not indicate any concerns with houses on the north side of Capitol Trail (i.e. Trout Stream Drive) having to go to Main Street to make a U-turn.
- h. You were supportive of the potential use of high friction asphalt on Anna Way and our proposed increase of priority for snow removal efforts.
9. McKees crosswalk option with Florida T: Same as the Wilbur Street Crosswalk (#5)
10. McKees crosswalk option with no Florida T: Same as the Wilbur Street Crosswalk (#5)

Please let me know if you agree with the above. Again, thank you for your time.

Tom Coleman, PE

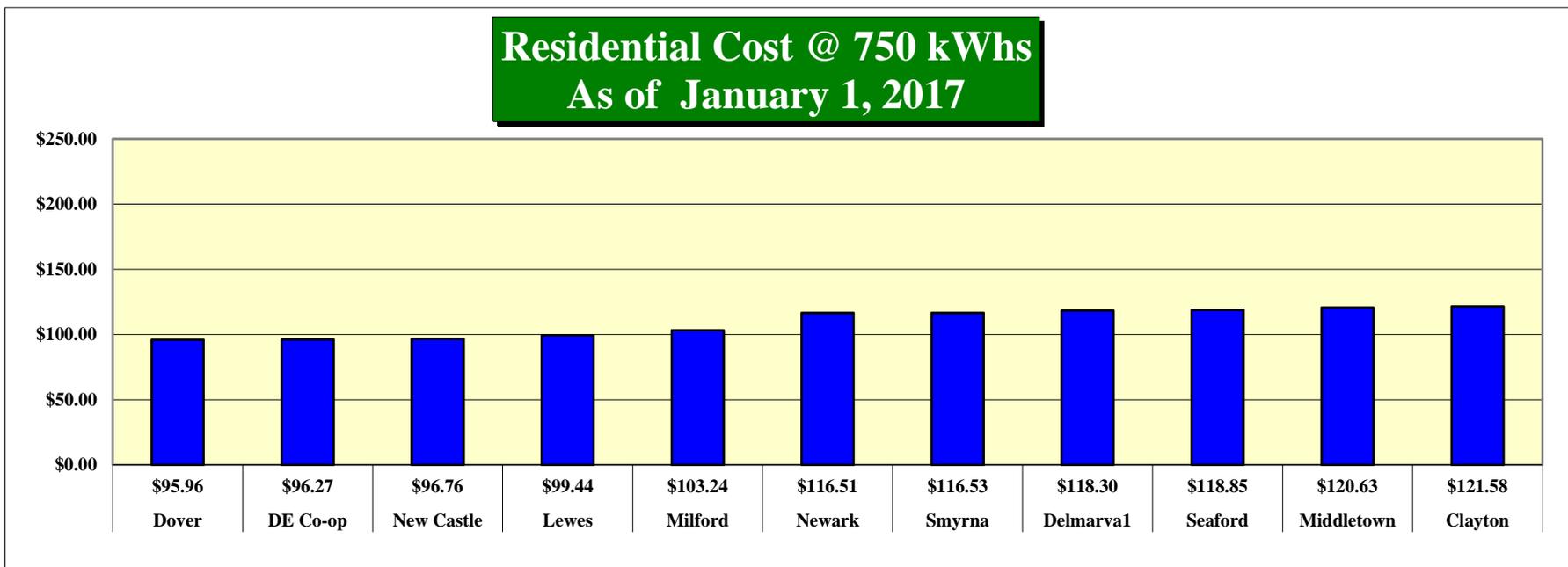
Selected Area Utilities

Winter (Oct. - May)

RESIDENTIAL RATE COMPARISON @ 750 kWhs

| | | DE COOP <u>% Difference</u> | DPL <u>% Difference</u> |
|-----------------------------|----------|--------------------------------|----------------------------|
| <u>Dover</u> | \$95.96 | <u>0.0%</u> | <u>-18.9%</u> |
| <u>DE Co-op</u> | \$96.27 | <u>0.3%</u> | <u>-18.6%</u> |
| <u>New Castle</u> | \$96.76 | <u>0.8%</u> | <u>-18.2%</u> |
| <u>Lewes</u> | \$99.44 | <u>3.6%</u> | <u>-15.9%</u> |
| <u>Milford</u> | \$103.24 | <u>7.6%</u> | <u>-12.7%</u> |
| <u>Newark</u> | \$116.51 | <u>21.4%</u> | <u>-1.5%</u> |
| <u>Smyrna</u> | \$116.53 | <u>21.4%</u> | <u>-1.5%</u> |
| <u>Delmarva¹</u> | \$118.30 | <u>23.3%</u> | <u>0.0%</u> |
| <u>Seaford</u> | \$118.85 | <u>23.9%</u> | <u>0.5%</u> |
| <u>Middletown</u> | \$120.63 | <u>25.7%</u> | <u>2.0%</u> |
| <u>Clayton</u> | \$121.58 | <u>26.7%</u> | <u>2.8%</u> |

¹ Approximate. DP&L's transmission capacity charge is based on each individual's Peak Load Contribution (PLC) to the overall transmission load. Each customer has a unique PLC that changes every January.



NEWARK POLICE DEPARTMENT

WEEK 12/25/16-12/31/16

INVESTIGATIONS

CRIMINAL CHARGES

| | 2015 TO <u>DATE</u> | 2016 TO <u>DATE</u> | THIS WEEK <u>2016</u> | 2015 TO <u>DATE</u> | 2016 TO <u>DATE</u> | THIS WEEK <u>2016</u> |
|---------------------------------|---------------------------|---------------------------|-----------------------------|---------------------------|---------------------------|-----------------------------|
| <u>PART I OFFENSES</u> | | | | | | |
| a)Murder/Manslaughter | 0 | 0 | 0 | 0 | 0 | 0 |
| b)Attempt | 0 | 0 | 0 | 0 | 0 | 0 |
| Kidnap | 6 | 8 | 0 | 1 | 4 | 0 |
| Rape | 8 | 4 | 0 | 1 | 3 | 0 |
| Unlaw. Sexual Contact | 10 | 6 | 0 | 3 | 2 | 0 |
| Robbery | 32 | 43 | 0 | 29 | 15 | 0 |
| - Commercial Robberies | 14 | 13 | 0 | 11 | 0 | 0 |
| - Robberies with Known Suspects | 3 | 2 | 0 | 1 | 0 | 0 |
| - Attempted Robberies | 2 | 6 | 0 | 7 | 2 | 0 |
| - Other Robberies | 13 | 22 | 0 | 10 | 13 | 0 |
| Assault/Aggravated | 9 | 29 | 1 | 29 | 26 | 0 |
| Burglary | 61 | 78 | 3 | 25 | 39 | 0 |
| - Commercial Burglaries | 7 | 15 | 0 | 3 | 4 | 0 |
| - Residential Burglaries | 48 | 55 | 3 | 21 | 28 | 0 |
| - Other Burglaries | 6 | 8 | 0 | 1 | 7 | 0 |
| Theft | 571 | 684 | 20 | 212 | 191 | 5 |
| Theft/Auto | 39 | 53 | 0 | 7 | 15 | 0 |
| Arson | 4 | 2 | 0 | 1 | 0 | 0 |
| All Other | 82 | 129 | 4 | 48 | 85 | 0 |
| TOTAL PART I | 822 | 1036 | 28 | 356 | 380 | 5 |
| <u>PART II OFFENSES</u> | | | | | | |
| Other Assaults | 322 | 316 | 4 | 176 | 112 | 2 |
| Rec. Stolen Property | 3 | 1 | 0 | 20 | 29 | 0 |
| Criminal Mischief | 212 | 197 | 3 | 117 | 57 | 0 |
| Weapons | 12 | 11 | 0 | 63 | 36 | 0 |
| Other Sex Offenses | 1 | 0 | 0 | 2 | 0 | 0 |
| Alcohol | 262 | 234 | 1 | 461 | 1034 | 3 |
| Drugs | 109 | 137 | 2 | 244 | 197 | 1 |
| Noise/Disorderly Premise | 537 | 679 | 4 | 226 | 286 | 0 |
| Disorderly Conduct | 165 | 158 | 2 | 106 | 90 | 0 |
| Trespass | 163 | 204 | 5 | 69 | 78 | 1 |
| All Other | 483 | 466 | 11 | 307 | 329 | 4 |
| TOTAL PART II | 2269 | 2403 | 32 | 1791 | 2248 | 11 |
| <u>MISCELLANEOUS:</u> | | | | | | |
| Alarm | 930 | 663 | 11 | 0 | 0 | 0 |
| Animal Control | 520 | 524 | 6 | 4 | 4 | 0 |
| Recovered Property | 284 | 296 | 6 | 0 | 0 | 0 |
| Service | 32223 | 33306 | 637 | 0 | 0 | 0 |
| Suspicious Per/Veh | 551 | 572 | 15 | 0 | 0 | 0 |
| TOTAL MISC. | 34508 | 35361 | 675 | 4 | 4 | 0 |

| | THIS WEEK <u>2015</u> | 2015 TO <u>DATE</u> | THIS WEEK <u>2016</u> | 2016 TO <u>DATE</u> |
|-------------|-----------------------------|---------------------------|-----------------------------|---------------------------|
| TOTAL CALLS | 1,259 | 44,434 | 782 | 45,262 |



Newark Police Department
Weekly Traffic Report
12/25/16-12/31/16



| TRAFFIC SUMMONSES | 2015 YTD | 2016 YTD | THIS WEEK 2015 | THIS WEEK 2016 |
|-------------------|----------|----------|----------------|----------------|
| Moving/Non-Moving | 8,870 | 10,152 | 129 | 53 |
| DUI | 201 | 192 | 6 | 3 |
| TOTAL | 9,071 | 10,344 | 135 | 56 |

| TRAFFIC ACCIDENTS | | | | |
|--|-------|-------|----|----|
| Fatal | 2 | 0 | 0 | 0 |
| Personal Injury | 235 | 227 | 5 | 1 |
| Property Damage (Reportable) | 638 | 758 | 24 | 13 |
| Property Damage (Non-Reportable) | 286 | 218 | 3 | 4 |
| Hit and Run | 269 | 267 | 10 | 0 |
| TOTAL | 1,430 | 1,470 | 42 | 18 |