



CODE ENFORCEMENT DIVISION

CITY OF NEWARK Planning and Development Department
220 South Main Street • Newark, Delaware 19711

(302) 366-7000 • Fax (302) 366-7098 • www.cityofnewarkde.us

Food Vendor's Check List

In accordance with the City Of Newark, Code Enforcement Division, Office of the Fire Marshal, requires that all food vendors review and comply with the special events requirements outlined below:

- Every food vendor who cooks with a generator, electrical hook-up or propane, shall have a 5 lb. Multipurpose ABC or BC Fire Extinguisher readily available. Any use of a fryer will require a Type "K" Extinguisher in addition to the ABC Extinguisher. Fire extinguishers must be inspected and tagged, within the past year, by a Fire Equipment Company registered in the State of Delaware.
- If a portable generator is used, no more than 10 gallons of fuel in an Underwriters Laboratory (UL) approved safety container, shall be stored at the vendors space.
- Propane cylinders shall be stored in an upright and secured position.
- Exit door and aisles in the tents shall be unobstructed to the vendors at all times.
- No open flames such as candles, lanterns, kerosene or gas fired heaters and cooking equipment are permitted near under combustible materials (i.e., canopies)
- Hot surfaces from cooking and heating appliances, such as grills, hot plates and coffee makers, shall be blocked so that the public is protected from physical contact of these appliances.
- Deep fryers shall have splash covers.
- No frayed wires or overloaded extension cords are permitted.
- Decorations on the vendor's carts shall be flame resistant.
- Access to fire hydrants shall remain unobstructed during the event.
- The Fire Marshal's Office will conduct an on-site inspector of vendor's space.

If you have any questions concerning these Life Safety requirements, contact the Fire Marshal's Office at (302) 366-7000 ext. 2610 during business hours.

**FAILURE TO COMPLY WITH THE ABOVE REQUIREMENTS
MAY RESULT IN THE CLOSING OF YOUR EVENT**